

AGENDA

Regular Meeting of the Board of Trustees

June 16, 2026

5:30 PM

1. CALL TO ORDER

- Roll Call.
- Approval of Agenda. (Motion)

2. MINUTES

- Approval of Minutes of Regular Board Meeting of May19, 2026. (Motion)

3. PUBLIC COMMENTS

Members of the public may address the Board on any agenda item. Comments are limited to a maximum of three (3) minutes per citizen. Please state your name and address for the records.

4. RESERVED TIME

- 2025 Audit Report by Joe Verlin, Gabridge & Company.

5. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS (Motion)

- Budget Adjustment – Revenue Reassignment

6. DIRECTOR'S REPORT

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7. UNFINISHED BUSINESS

- Finance Committee 2027 Budget Presentation

8. NEW BUSINESS

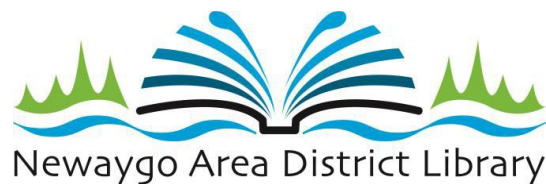
- Personnel Committee meeting date

9. PUBLIC COMMENTS

Comments are limited to a maximum of three (3) minutes per citizen. Please state your name and address for the records.

10. BOARD MEMBER COMMENTS

11. ADJOURNMENT (Motion)



MINUTES – UN-OFFICIAL
Regular Meeting of the Board of Trustees May 19, 2026
5:30 PM

1. CALL TO ORDER

President Cindy Blamer called the meeting to order at 5:30 p.m. at Newaygo Area District Library, 44 N State Rd, Newaygo, MI 49337

- Roll Call Present: Christian Burns, Candy Wells, Samantha Kauffman, Cindy Blamer, Sharon Haege
Absent: David Chambers, Patty Goodman

- Approval of Agenda.

A motion to approve the Agenda of the May 19, 2026 NADL Board Meeting, was presented by Wells and supported by Burns **AIF/MC**

2. MINUTES

- Approval of Minutes of Regular Board Meeting of April 21, 2026.

A motion to approve the minutes of the Regular Board Meeting of April 21, 2026 was presented by Haege and supported by Kauffman. **AIF/MC**

3. PUBLIC COMMENTS

N/A

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

- Director Franklin reviewed the Financial Statements.
- Director Franklin requested the following Budget Adjustments:

Motion to adjust the current revenues budget due to grant funded projects in the following cost center:

Increase Cost Center 101-677 · Contributions by \$293,400.00 to \$354,050.00;

Increase Cost Center 101-539 · State Intergovernmental Revenue by \$16,000.00 to \$24,100.00;

Increase Cost Center 101-600 · Charges For Services by \$850.00 to \$5,350.00;

Increase Cost Center 101-580 · Local Intergovernmental Revenue by \$5,400.00 to \$36,283.00;

Motion to adjust the current expenses budget due to grant funded projects in the following cost center:

Increase Cost Center 101-985 · Capital Outlay - Others by \$228,870.00 to \$231,470.00;

Increase Cost Center 101-801 · Contracted Services by \$27,570.00 to \$45,220.00;

Increase Cost Center 101-804 · Professional Services by \$2,000.00 to \$25,900.00;

Increase Cost Center 101-934 · Repairs & Maintenance by \$42,800.00 to \$79,000.00;

Increase Cost Center 101-750 · Operating Expenses by \$15,240.00 to \$81,190.00;

Motion to increase Cost Center 101-917 · Utilities budget by \$250.00 to \$23,350.00 due to a monthly fee increase.

* The Motion to approve these Budget Adjustments was presented by Wells and supported by Burns. **AIF/MC**.

* A Motion to approve the Treasurer's Report and Cash Disbursements was presented by Haege and supported by Burns **AIF / MC**

5. DIRECTOR'S REPORT

- * David Chambers has resigned from the Board – The Board accepted his resignation. He will be missed.
- * Personnel -
Carly has put in her two-week notice. She is planning on moving out of state.
Stacy Liberty and Rikki Paepke, both new hires, are doing a great job.

6. UNFINISHED BUSINESS

- * Bid Award Contracts for the Children's Library Carpet and Painting to be paid with funds provided by GM Wood Products.

Bid Award Contract for Children's Library Carpet - \$29,194.85

Director Franklin sought bids from 3 businesses: 1 did not respond, 1 declined bidding. River Valley Carpet submitted a bid. We have decided to go with River Valley Carpet based on general cost, and the Donor would like to support local businesses.

Bid Award Contract for Children's Library Paint - \$13,500.00

Director Franklin sought bids from 3 Paint Companies: 1 did not respond. Newaygo Painting and Illustration Painting were very close. We have decided to go with Illustration Painting based on outside reviews.

- * **The Motion to approve these purchases was presented by Haege and supported by Wells. AIF/MC.**

7. NEW BUSINESS

- * 2026 Budget Planning – Finance Committee Meeting will be June 4th at 5:30 pm.
- * 2026 Director Evaluation – The Director's formal review will be moved to the end of the year to coincide with the staff. The board conveyed they are very happy with Director Franklin's performance and the positive changes at the library. There was some discussion about the restraint of the allowable limit of PTO that can be carried over. It was decided that, the board could adjust the PTO carry over on a case-by-case basis, so the Director didn't lose PTO that was unused.
- * 2026 Director Contract - It was recommended to continue the Director's Contract through December 31, 2026 with revised benefits.
- * **A motion to approve the Director's contract with revised benefits was made by Burns and supported by Haege. AIF/MC**

8. PUBLIC COMMENTS

N/A

9. BOARD MEMBER COMMENTS

- President Blamer commented that great things are happening at the library and before long we'll have a completely updated library.
- Other Board members also voiced approval and excitement of the new renovations.

10. ADJOURNMENT

President Blamer requested a motion to adjourn. Haege made the motion, supported by Burns. **AIF/MC**

The meeting was adjourned at 6:21pm.

NADL President

NADL Secretary

DIRECTOR'S REPORT

The Newwaygo Area District Library 2026 Summer Reading Program hit the ground running and it doesn't look like it's slowing down anytime soon! The library has officially transformed into the ultimate summer hangout, and honestly, the energy in here is amazing. From the second we launched this year's Program, *Unearth A Story*, the building has been packed with families signing up, and picking out fun books to check out. It's loud, it's lively, and it proves we're doing way more than just stopping the "summer slide" we're making the library the place where fun summer memories happen.



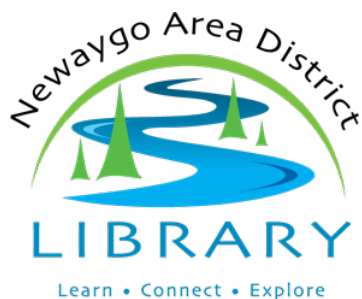
Many children are already hitting their goals and coming in to pick up their prizes! There is nothing better than seeing the look on a child's face when they rush up to the desk to show off their accomplishments. Thanks to the generosity of GM Wood Products, the first 300 finishers will receive a free Newwaygo Library shirt when they complete their Reading Log!

That momentum isn't slowing down either; we have a ton of awesome programs lined up for the summer. There are fun events for all age groups! By pairing the reading challenge with events people actually want to show up for, we've created the perfect cure for summer boredom. It's going to be a fantastic summer at NADL, and we're just getting started!

There truly is something for every age at NADL.

Mary Franklin

Director Mary Franklin



Lakeland Digital Library



hoopla App
(Instantly borrow digital materials)



libby App
(Digital books)



Read Squared App
(Reading log)



MeL
(Books and databases)



Remind
(Text notification for library events)



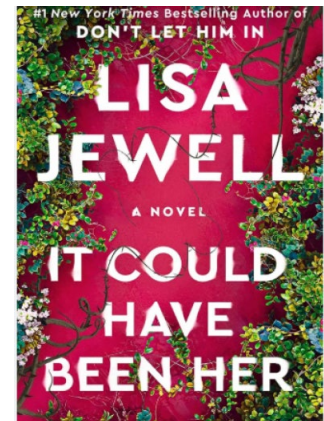
Shoutbomb
(Text notifications for library account info)



JULY FEATURED AUTHOR, LISA JEWELL



LISA JEWELL WAS BORN IN LONDON IN 1968. HER FIRST NOVEL, RALPH'S PARTY, WAS THE BEST-SELLING DEBUT NOVEL OF 1999. SINCE THEN SHE HAS WRITTEN ANOTHER TWENTY NOVELS, MOST RECENTLY A NUMBER OF DARK PSYCHOLOGICAL THRILLERS, INCLUDING THE GIRLS, THEN SHE WAS GONE, THE FAMILY UPSTAIRS AND THE NIGHT SHE DISAPPEARED. LISA IS A NEW YORK TIMES AND SUNDAY TIMES NUMBER ONE BESTSELLING AUTHOR WHO HAS BEEN PUBLISHED WORLDWIDE IN OVER TWENTY-FIVE LANGUAGES. SHE LIVES IN NORTH LONDON WITH HER HUSBAND, TWO TEENAGE DAUGHTERS AND THE BEST DOG IN THE WORLD.



Coming Books



1. Library Staff Opportunities.

- Director Franklin: NADL Board Meeting - 5/19/26; LLC Board & Advisory Meeting - 5/14/26.
- Monthly Staff Meeting – 5/28/26

2. Programming Participation – May 2026.

- Drop-In Craft – Essential Oils Room Spray - Adult –23
- Taste of Cinco de Mayo – Free Walking Tacos - Family – 30 – Big Hit, ran out of supplies!
- Embroidery Class – Adult – 7
- Drop-in Craft – Mosaic Window Clings – Tweens – 15
- Drop-In Craft – Spring Paper Flower Bouquets - Children – 21
- 2nd Grade Classroom Visit – 125
- 1st Grade Classroom Visit - 123
- Combined StoryTimes – Adult & Children – 77
- Summer Reading Signups as of 6/11/26 – 0-18 – 439; Adult

3. Collection Management and Development.

- Added: 139 new physical items.

4. Grants and Donations.

- \$21,566.77– Newaygo County Tax Settlement 2025

5. Online Statistics

- **Wowbrary Newsletter** – 545 Subscribers; **Remind Subscribers** –305;
- **Library Online App** – IOS users - 20; Android users - 27.
- **Social Media**

- **FB:** 2,134 Follows; **Instagram:** 307 Follows; **Twitter:** 35 Follows

5. Lakeland Library Cooperative.

- The new LLC Delivery company is smoothing out and everything is going well.
- Evaluating a new ILS catalog system, have it narrowed down to Polaris, and is in the testing stage.

6. Library Circulation.

- 25 – New Library accounts
- 12 – New Online Library accounts



UPCOMING ACTIVITIES AT NEWAYGO LIBRARY

PRESCHOOL STORYTIME: Did you know that listening to stories fosters your child's language development, creativity, and listening skills? Engage your Preschooler with songs, stories, crafts, and activities that nurture early literacy skills in a fun, interactive atmosphere. Join us on Tuesdays in the Children's Library for Storytime!



CHILDREN AMERICAN FLAG SCAVENGER HUNT: June 29th – July 11th

Let's celebrate America's Birthday! Join us downstairs in the children's library for an American Flag Scavenger Hunt during the weeks of June 29th - July 2nd and July 6th - July 11. American Flags will be hidden throughout the downstairs. Once you find them, you will be able to answer a riddle. All patrons will earn a small prize for participating!

ADULT & TEEN DROP-IN CRAFT: WOODEN PATRIOTIC STARS: July 6th – 11th

Stop by the library July 6–11 for our Adult & Teen Drop-In Craft: Wooden Patriotic Stars! Participants will transform wooden stars into beautiful patriotic decorations perfect for celebrating Independence Day and America's 250th birthday. This fun and easy craft is a great way to add a handmade touch to your summer décor. All supplies will be provided, just drop in and get creative! **QUANTITIES ARE LIMITED. LIMIT ONE PER PERSON.** Adults and teens (16+) only. No registration required. The activity is sponsored by the Michigan Arts and Culture Council.



UNEARTH A STORY SCIENCE STATIONS: July 9th 11:00am – 11:45am

Join our friends from Kropscott Farm to unearth information about soil, fossils, dinosaurs and more! Sponsored in part by the Fremont Area Foundation.

SRP JURASSIC TERRARIUMS AGES 10-18: July 14th 3:00pm-3:30pm

Create your own Jurassic Terrarium with Jazzlyn Vincent from The Infinity Shoppe. All materials are provided, but you are encouraged to bring a container from home or one you've thrifted in order to reuse our resources. If you can't, we will provide one.



DINOSAURS OF TODAY: July 16th 11:00am – 11:45am

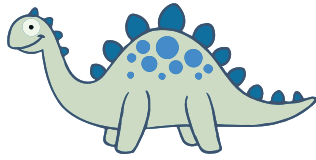
Step back in time to learn more about dinosaurs. Then leap forward to meet dinosaur relatives and neighbors of today, including modern-day feathered raptors and dinosaurs' fellow reptiles. This presentation includes live animals. Sponsored in part by the Fremont Area Foundation. Location: Heritage Museum

MUSIC IN THE PARK: BEN TRAVERSE: July 17th 2:00pm – 4:00pm

Join us at the Newaygo Farmer's Market in Brooks Park on July 17 for our Music in the Park summer series with a live performance by Ben Traverse! Our Music in the Park series brings the community together to enjoy live music in a relaxed, outdoor setting throughout the summer. Ben Traverse has been a gentle steward of tradition for over a decade. Their voice rises like mist from Michigan's northern woods, carrying echoes of working-class ballads long etched into the earth. As a folksinger, multi-instrumentalist, and songwriter, Traverse embodies tradition, threading the past into the present. A proud member of the Earthwork Music Collective, Ben is part of a vibrant community of culture



creators devoted to community healing through collective musicianship. Come enjoy an evening of great music in the park! The activity is sponsored by the Michigan Arts and Culture Council.



DROP-IN CRAFT: DINOSAUR GEM SUNCATCHERS: July 20th – 25th

Come visit the Children's Library anytime on July 20th through July 25th for a special Drop in Craft! Celebrate the last week of our Summer Reading Program and make a Dinosaur Suncatcher to take home!

SUMMER READING WRAP UP PARTY: July 23rd 11:00am – 12:00pm

More details to come...



DINOSAUR LAMPS DROP-IN CRAFT: July 27th – August 1st

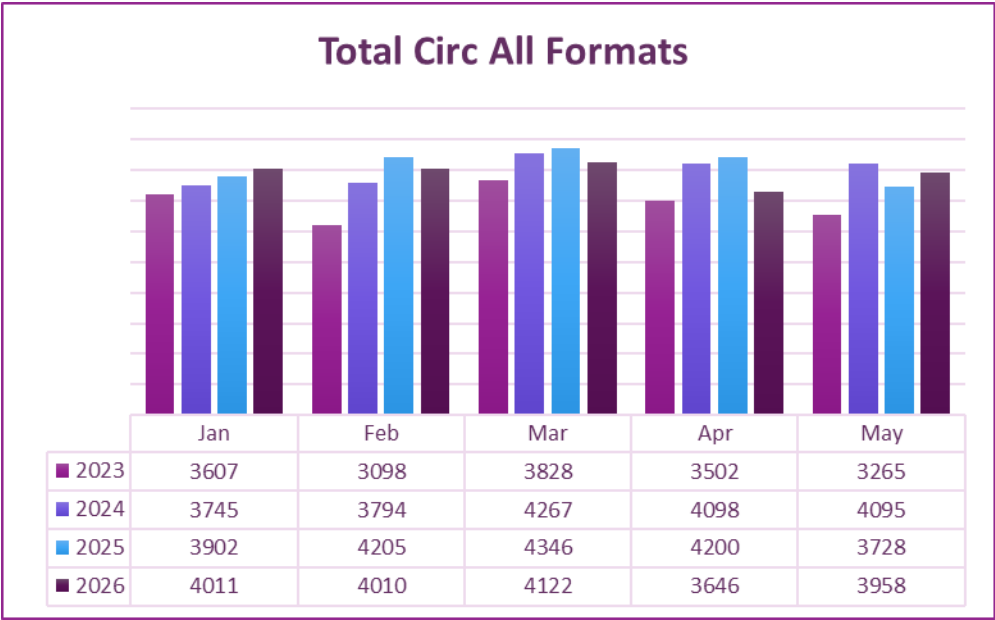
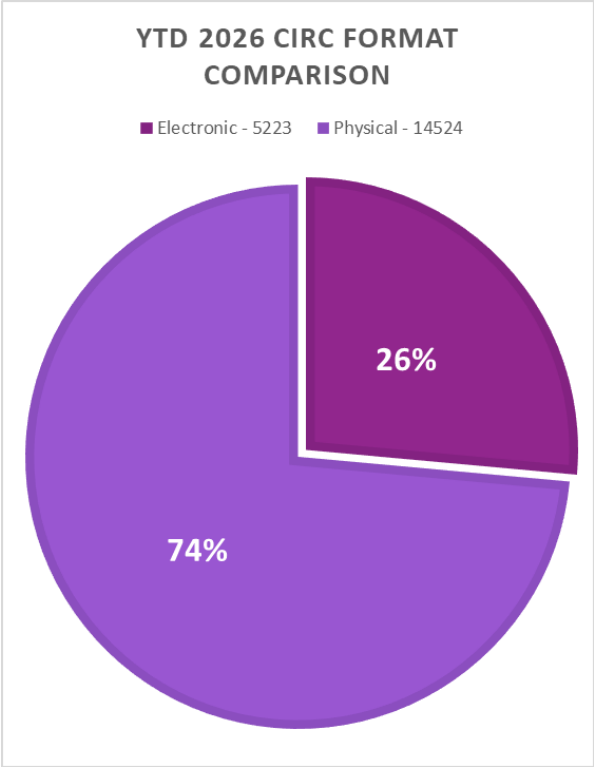
Ages 10 – 18 are invited to drop-in to the Children's Library July 27th – August 1st to make dinosaur lamps! More details to come...



NEWAYGO LIBRARY INDEPENDENCE DAY HOURS

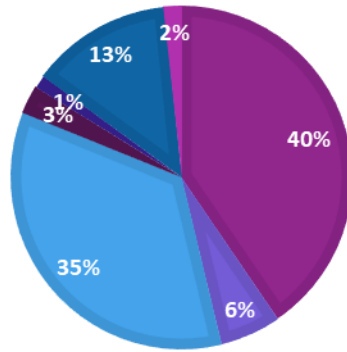
Friday, July 3rd – Sunday, July 5th: CLOSED
NADL will re-open at 10AM on Monday, July 6th.



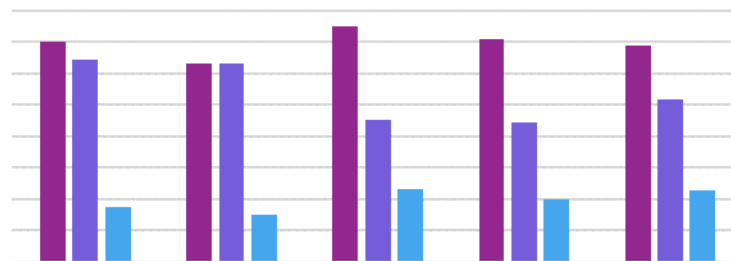


2026 FORMATS OF INSTANT BORROWS FROM HOOPLA

■ e-Audio ■ e-Comic ■ e-Book ■ Movie ■ Music ■ TV ■ BingePass



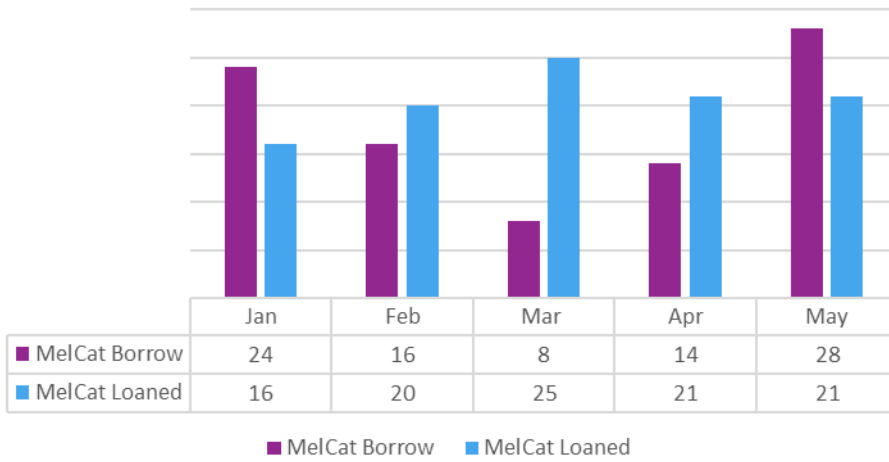
2026 Libby Borrows



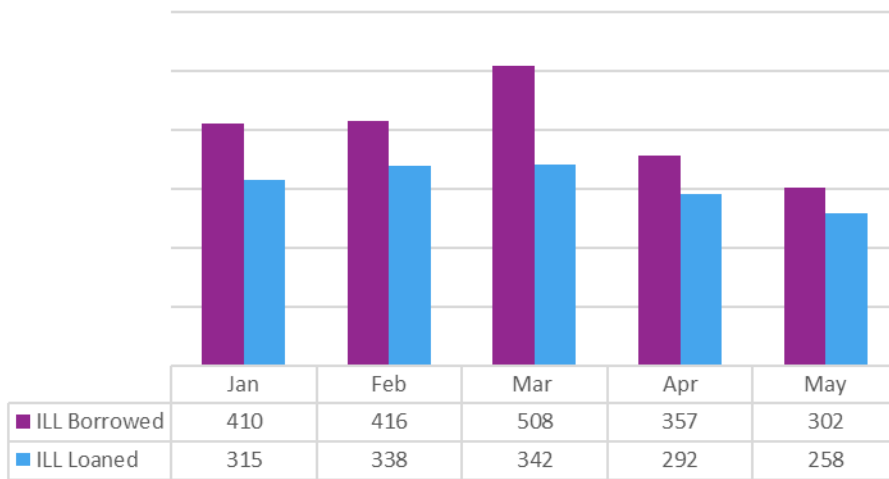
	1	2	3	4	5
■ E-Audio	350	316	375	354	344
■ E-Books	323	316	226	222	260
■ E-Periodicals	88	75	116	99	114

■ E-Audio ■ E-Books ■ E-Periodicals

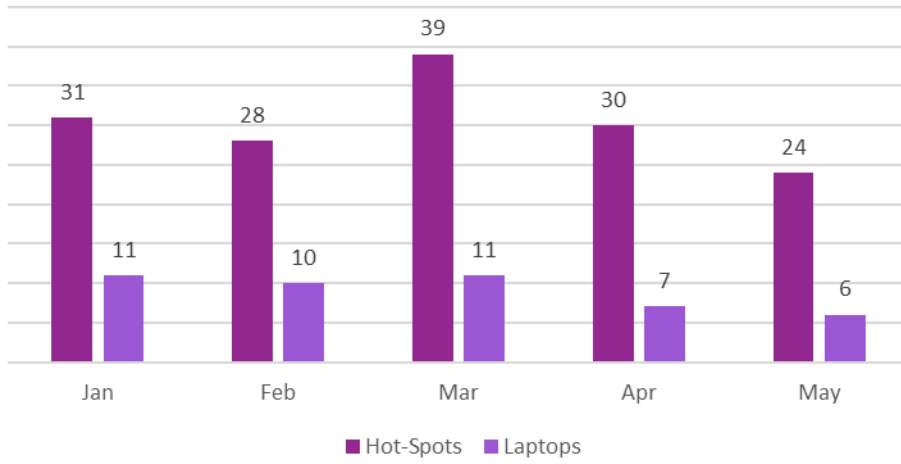
2026 MelCat Borrows vs Loans



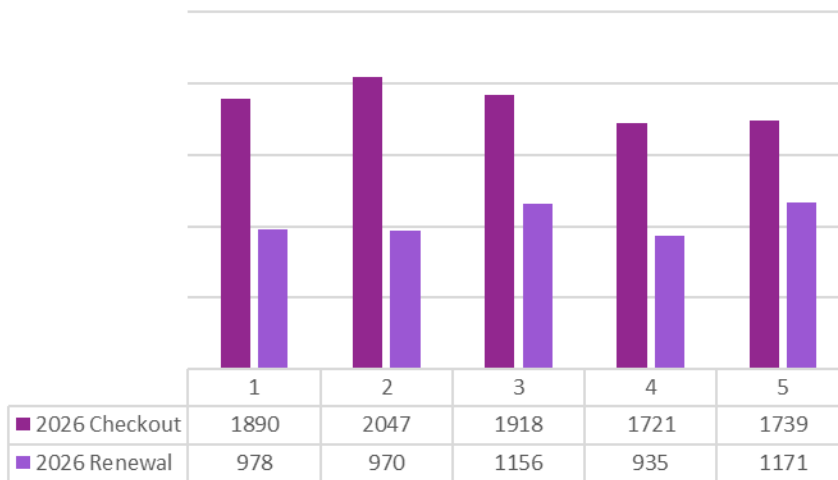
2026 Physical Circ. Borrows vs Loans Within LLC



HOT-SPOTS & LAPTOPS 2026 CIRCULATION



NADL Patron Checkouts vs Renewals



Physical Circulation 5 YR Comparison

