Newaygo Area District Library

MINUTES – OFFICIAL
Regular Meeting of the Board of Trustees May 19, 2026
5:30 PM

1. CALL TO ORDER
President Cindy Blamer called the meeting to order at 5:30 p.m. at Newaygo Area District Library, 44 N State Rd, Newaygo, MI 49337
   - Roll Call Present: Christian Burns, Candy Wells, Samantha Kauffman, Cindy Blamer, Sharon Haege
     Absent: David Chambers, Patty Goodman
   - Approval of Agenda.
     A motion to approve the Agenda of the May 19, 2026 NADL Board Meeting, was presented by Wells and supported by Burns AIF/MC

2. MINUTES
   - Approval of Minutes of Regular Board Meeting of April 21, 2026.
     A motion to approve the minutes of the Regular Board Meeting of April 21, 2026 was presented by Haege and supported by Kauffman. AIF/MC

3. PUBLIC COMMENTS
N/A

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS
   - Director Franklin reviewed the Financial Statements.
   - Director Franklin requested the following Budget Adjustments:

Motion to adjust the current revenues budget due to grant funded projects in the following cost center:
Increase Cost Center 101-677 · Contributions by $293,400.00 to $354,050.00;
Increase Cost Center 101-539 · State Intergovernmental Revenue by $16,000.00 to $24,100.00;
Increase Cost Center 101-600 · Charges For Services by $850.00 to $5,350.00;
Increase Cost Center 101-580 · Local Intergovernmental Revenue by $5,400.00 to $36,283.00;
Motion to adjust the current expenses budget due to grant funded projects in the following cost center:
Increase Cost Center 101-985 · Capital Outlay - Others by $228,870.00 to $231,470.00;
Increase Cost Center 101-801 · Contracted Services by $27,570.00 to $45,220.00;
Increase Cost Center 101-804 · Professional Services by $2,000.00 to $25,900.00;
Increase Cost Center 101-934 · Repairs & Maintenance by $42,800.00 to $79,000.00;
Increase Cost Center 101-750 · Operating Expenses by $15,240.00 to $81,190.00;
Motion to increase Cost Center 101-917 · Utilities budget by $250.00 to $23,350.00 due to a monthly fee increase.

* The Motion to approve these Budget Adjustments was presented by Wells and supported by Burns. AIF/MC.

* A Motion to approve the Treasurer's Report and Cash Disbursements was presented by Haege and supported by Burns AIF / MC

5. DIRECTOR'S REPORT

* David Chambers has resigned from the Board – The Board accepted his resignation. He will be missed.
* Personnel -

  Carly has put in her two-week notice. She is planning on moving out of state.
  Stacy Liberty and Rikki Paepke, both new hires, are doing a great job.

6. UNFINISHED BUSINESS

* Bid Award Contracts for the Children's Library Carpet and Painting to be paid with funds provided by GM Wood Products.

Bid Award Contract for Children's Library Carpet - $29,194.85

Director Franklin sought bids from 3 businesses: 1 did not respond, 1 declined bidding. River Valley Carpet submitted a bid. We have decided to go with River Valley Carpet based on general cost, and the Donor would like to support local businesses.

Bid Award Contract for Children's Library Paint - $13,500.00

Director Franklin sought bids from 3 Paint Companies: 1 did not respond. Newaygo Painting and Illustration Painting were very close. We have decided to go with Illustration Painting based on outside reviews.

*** The Motion to approve these purchases was presented by Haege and supported by Wells. AIF/MC.**

7. NEW BUSINESS

* 2026 Budget Planning – Finance Committee Meeting will be June 4th at 5:30 pm.
* 2026 Director Evaluation – The Director's formal review will be moved to the end of the year to coincide with the staff. The board conveyed they are very happy with Director Franklin's performance and the positive changes at the library. There was some discussion about the restraint of the allowable limit of PTO that can be carried over. It was decided that, the board could adjust the PTO carry over on a case-by-case basis, so the Director didn't lose PTO that was unused.
* 2026 Director Contract - It was recommended to continue the Director's Contract through December 31, 2026 with revised benefits.

*** A motion to approve the Director's contract with revised benefits was made by Burns and supported by Haege.** AIF/MC

8. PUBLIC COMMENTS

N/A

9. BOARD MEMBER COMMENTS

- President Blamer commented that great things are happening at the library and before long we'll have a completely updated library.
- Other Board members also voiced approval and excitement of the new renovations.

10. ADJOURNMENT

President Blamer requested a motion to adjourn. Haege made the motion, supported by Burns. AIF/MC

The meeting was adjourned at 6:21pm.

Cindy Blamer
NADL President

Samantha Kauffman
NADL Secretary