

MINUTES - OFFICIAL
Regular Meeting of the Board of Trustees April 21, 2026
5:30 PM

1. CALL TO ORDER

President Cindy Blamer called the meeting to order at 5:30 p.m. at Newaygo Area District Library, 44 N State Rd, Newaygo, MI 49337

▪ Roll Call:

Absent: David Chambers, Patty Goodman

▪ Approval of Agenda.

Add Purchase Policy to New Business

A motion to approve the Agenda with the addition of adding Purchase Policy to New Business, was presented by Wells and supported by Burns **AIF/MC**

2. MINUTES

▪ Approval of Minutes of Regular Board Meeting of March 17, 2026.

* President Blamer asked about Cheryl's replacement, because it was in two sentences. So one sentence needs removed.

A motion to approve the minutes of the Regular Board Meeting of March 17, 2026 with requested changes was presented by Kauffman and supported by Haege. **AIF/MC**

3. PUBLIC COMMENTS

N/A

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

- Director Franklin reviewed the Financial Statements.
- Bids were also discussed for the -
 - Children's Library Furniture –The furniture will come from The Library Store, two other companies were asked to bid. One company was significantly higher, and another did not respond.
 - The Children's gaming table is approximately \$9,000. This is a specialty item, so no other bids were available.

The NADL Purchasing Policy requires all purchases of goods or services over \$5,000, or any non-routine purchases without appropriation in the current budget to be submitted to the Library Board for approval prior to purchase. Director Franklin submitted to the Board a request to approve the purchase of the Library Furniture at \$223,461.36 and the Gaming Table at \$9,000.

* The Motion for the Furniture and Gaming Table purchase was presented by Burns and supported by Haege. **AIF/MC**.

- Director Franklin requested a Budget Adjustment to increase the Cost Center 101-750 for Operating Expenses of \$27,000 to reflect the donation by GM Wood Products.

* The Motion to adjust the Operating Expenses Cost Center was presented by Haege and supported by Burns. **AIF/MC**.

* A Motion to approve the Treasurer's Report and Cash Disbursements was presented by Wells and supported by Kauffman **AIF / MC**

5. DIRECTOR'S REPORT

- * National Library Worker Day – Director Franklin gave the staff Gift Cards to River Stop Café.
- * Painting will take 2 weeks
- * Carpet will take a week

Director Franklin is looking at options to close the Children's Library and still provide support to patrons.

6. UNFINISHED BUSINESS

- * The Board verified that the Dropbox Purchase was approved with the Circulation Desk last year. Director Franklin did mention that there will need to be a budget adjustment for that spending.
- * Director Contract expires May 20 – Director Franklin will bring her contract to the next meeting, on May 19.
 - * Director Franklin will bring the new contract with any changes requested to the May Board Meeting and the Board will review it.

7. NEW BUSINESS

- * Purchase Policy – Refresh on the current Purchasing Policy. Which was covered in the Treasurer's report.

8. PUBLIC COMMENTS

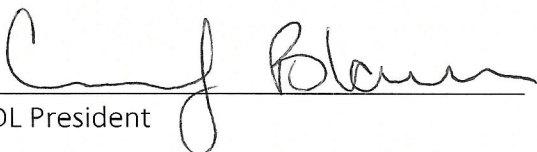
9. BOARD MEMBER COMMENTS

- President Blamer commented that great things are happening at the library and before long we'll have a completely updated library.
- Other Board members also voiced approval and excitement of the new renovations.

10. ADJOURNMENT

President Blamer requested a motion to adjourn. Haege made the motion, supported by Burns. **AIF/MC**

The meeting was adjourned at 6:29pm.


NADL President


NADL Secretary