Newaygo Area District Library

MINUTES - OFFICIAL
Regular Meeting of the Board of Trustees April 21, 2026
5:30 PM

1. CALL TO ORDER
President Cindy Blamer called the meeting to order at 5:30 p.m. at Newaygo Area District Library, 44 N State Rd, Newaygo, MI 49337
   - Roll Call:
     Absent: David Chambers, Patty Goodman

   - Approval of Agenda.
     Add Purchase Policy to New Business

     A motion to approve the Agenda with the addition of adding Purchase Policy to New Business, was presented by Wells and supported by Burns AIF/MC

2. MINUTES
   - Approval of Minutes of Regular Board Meeting of March 17, 2026.
     * President Blamer asked about Cheryl's replacement, because it was in two sentences. So one sentence needs removed.

   A motion to approve the minutes of the Regular Board Meeting of March 17, 2026 with requested changes was presented by Kauffman and supported by Haege. AIF/MC

3. PUBLIC COMMENTS
N/A

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS
   - Director Franklin reviewed the Financial Statements.
     - Bids were also discussed for the -
       - Children's Library Furniture –The furniture will come from The Library Store, two other companies were asked to bid. One company was significantly higher, and another did not respond.
       - The Children's gaming table is approximately $9,000. This is a specialty item, so no other bids were available.

   The NADL Purchasing Policy requires all purchases of goods or services over $5,000, or any non-routine purchases without appropriation in the current budget to be submitted to the Library Board for approval prior to purchase. Director Franklin submitted to the Board a request to approve the purchase of the Library Furniture at $223,461.36 and the Gaming Table at $9,000.

   * The Motion for the Furniture and Gaming Table purchase was presented by Burns and supported by Haege. AIF/MC.

- Director Franklin requested a Budget Adjustment to increase the Cost Center 101-750 for Operating Expenses of $27,000 to reflect the donation by GM Wood Products.

* The Motion to adjust the Operating Expenses Cost Center was presented by Haege and supported by Burns. AIF/MC.

* A Motion to approve the Treasurer's Report and Cash Disbursements was presented by Wells and supported by Kauffman AIF / MC

5. DIRECTOR'S REPORT

* National Library Worker Day – Director Franklin gave the staff Gift Cards to River Stop Café.
* Painting will take 2 weeks
* Carpet will take a week

Director Franklin is looking at options to close the Children's Library and still provide support to patrons.

6. UNFINISHED BUSINESS

* The Board verified that the Dropbox Purchase was approved with the Circulation Desk last year. Director Franklin did mention that there will need to be a budget adjustment for that spending.
* Director Contract expires May 20 – Director Franklin 2ill bring her contract to the next meeting, on May 19.
  * Director Franklin will bring the new contract with any changes requested to the May Board Meeting and the Board will review it.

7. NEW BUSINESS

* Purchase Policy – Refresh on the current Purchasing Policy. Which was covered in the Treasurer's report.

8. PUBLIC COMMENTS

9. BOARD MEMBER COMMENTS

- President Blamer commented that great things are happening at the library and before long we'll have a completely updated library.
- Other Board members also voiced approval and excitement of the new renovations.

10. ADJOURNMENT

President Blamer requested a motion to adjourn. Haege made the motion, supported by Burns. AIF/MC

The meeting was adjourned at 6:29pm.

C J Blamer

NADL President

Samantha Kauffman

NADL Secretary