

Regular Meeting of the Board of Trustees  
March 17, 2026  
5:30 PM  
OFFICIAL MINUTES

**1. CALL TO ORDER**

President Cindy Blamer called the meeting to order at 5:30 p.m. at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- Roll Call: Present: Christian Burns, Cindy Blamer, Sharon Haege, Patty Goodman; 5:45 – Samantha Kauffman; 6:00 – Candy Wells.  
Absent: David Chambers
- Motion to Approve the Agenda: Motion to approve the agenda was made by Goodman with support by Burns. AIF/MC.

**2. APPROVAL OF MINUTES**

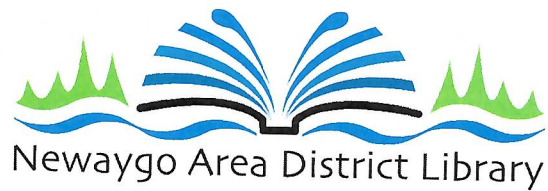
- Approval of Minutes of Regular Board Meeting of February 17, 2026. Motion to approve the minutes was made by Haege and supported by Kauffman. AIF/MC.

**3. PUBLIC COMMENTS**

N/A

**4. Treasurer's Report, Bills, and Cash Disbursements**

- The Sorden Donation was placed in a six-month certificate of deposit at Choice One Bank at a rate of 3.5%.
- Summer Reading Program donations from local businesses continue to be received.
- A grant in the amount of \$15,000 was received from the Fremont Area Community Foundation for Circulating Materials (2026).
- The Michigan Arts & Culture Council grant request of \$20,000 resulted in an award of \$16,000.
  - Funds may be utilized for programming and materials serving all age groups.
- Distributions received:
  - Brooks Township: \$41,049.75 and \$24,306.83
  - Garfield Township: \$27,394.36 and \$5,977.90
  - City of Newaygo: \$15,441.50, \$9,876.34, and \$1,104.02



- A budget adjustment was discussed. With the additional funding coming in, more frequent Budget Adjustments will help with more accurate bookkeeping.

A motion to approve the Treasurer's Report, bills, and cash disbursements was made by Haege and supported by Goodman. **AIF/MC.**

## **5. DIRECTOR'S REPORT**

- Mackenzie was recognized as the winner of the Chili Cook-off!
- Summer Reading Program donations were received from GM Wood Products:
  - 300 finisher shirts – so every finisher will receive a shirt instead of just the first 100.
  - 12 children's Kindle devices

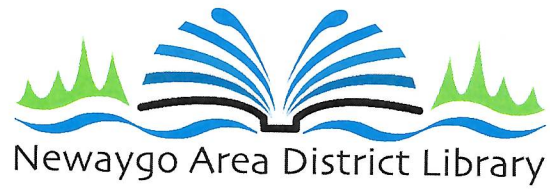
## **6. UNFINISHED BUSINESS**

- The Director is awaiting a response from GM Wood Products regarding the Children's Library project.
  - A request was submitted to include recognition of the donor's parents.
- Personnel updates:
  - Stacy Liberty has been hired to fill the additional position.
  - Cheryl has retired due to relocation and personal commitments.
  - Interviews are scheduled for Cheryl's replacement.
- The fines-free policy for children's print materials was discussed.

A motion was made by Goodman supported by Burns, to approve the proposed policy language to implement a fine-free policy for children's books. **AIF/MC.**

## **7. NEW BUSINESS**

- The Director's contract and evaluation timeline were discussed.
  - The New Contract term will run from May through December with the new Contract starting in January. This will get it on an Annual rotation to ease with Budgeting.
  - The performance review is scheduled for December.
- The proposed upstairs refresh project, including new carpet and paint, was discussed. Director Franklin mentioned that it was suggested at a previous meeting to possibly use some of the Fund Balance for the refresh, so both floors will be updated.
  - Director Franklin will bring additional carpet quotes when it gets closer to a decision on updating the upstairs.



**8. PUBLIC COMMENTS**

N/A

**9. BOARD MEMBER COMMENTS**

N/A

**10. ADJOURNMENT**

President Blamer- called for a motion to adjourn. Motion was made by Haege with support by Burns.  
AIF/MC

Meeting was adjourned at 6:25 p.m.

  
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NADL President

  
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NADL Secretary