

Regular Meeting of the Board of Trustees
December 16, 2025
OFFICIAL

1. CALL TO ORDER

Vice-President Blamer called the meeting to order at 5:32 pm at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

Roll Call:

Present: Cindy Blamer, Samantha Kauffman, Sharon Haege, Candy Wells and Christian Burns.

Absent: David Chambers, Patty Goodman

Agenda:

Approval of Agenda with the addition to add – Staff Reviews under “Unfinished Business”. Motion to approve the Agenda of the December 16, 2025 Board Meeting was made by Burns with support by Wells. **AIF/MC.**

2. MINUTES

- Approval of the minutes of the Regular Board Meeting of November 18, 2025.
Motion to approve the minutes was made by Haege and supported by Burns. **AIF/MC.**

3. PUBLIC COMMENTS

N/A

4. TREASURER’S REPORT AND BILLS AND CASH DISBURSEMENTS

- Director Franklin asked for an End of Year Budget adjustment to address all the additional donations, grants and subsequent spending. (Motion)

Motion to approve the Budget Adjustments was made by Wells and supported by Burns. **AIF/MC**

- The Board discussed the \$100,000.00 Gift from the Vivien Sorden Trust. It was decided the donation will go into a six-month CD while deciding the best way to use these funds. Assistant Director Tinkham will look into which bank has the best CD rates.

Motion to approve the Treasurer’s Report was made by Haege and supported by Kauffman. **AIF/MC**

5. DIRECTOR’S REPORT

- Christmas Walk – 200 visitors to the library. 27 Bags of Used Books Sold.
- The Circulation desk – We have received enough grants to fund the entire project. Lots of positive feedback from staff and public.
- The Museum will take the original Circulation Counter.
- The Design for the updated Children’s library was discussed. The board believes it is a nice start to the planning, but definitely needs more design work.
- The new refrigerator and microwave have been installed. The Staff is very appreciative.

6. UNFINISHED BUSINESS

- Staff Reviews were completed. Everyone did well.

7. NEW BUSINESS

- 2026 Regular Board Meeting Dates and Times.
- 2026 Library Holiday Closing Dates (Motion)

Motion to approve the Board Meeting Dates and Library Holiday Closing Dates (with adjusted language) was made by Burns and supported by Wells. AIF/MC

8. PUBLIC COMMENTS

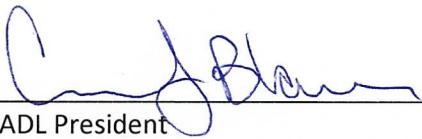
N/A

9. BOARD MEMBER COMMENTS

The Board gave Director Franklin a very nice Christmas Card and gift.
There was a comment that Director Franklin is doing an excellent job.

10. ADJOURNMENT

Motion to adjourn the meeting was made by Haege with support by Burns. AIF/MC
Vice President Blamer adjourned the meeting at 6:29p.m.



NADL President



NADL Secretary