

Regular Meeting of the Board of Trustees
August 19, 2025
OFFICIAL

1. CALL TO ORDER

President Chambers called the meeting to order at 5:34 pm at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

Roll Call:

Present: David Chambers, Samantha Kauffman, Patty Goodman, Candy Wells and Christian Burns.
Absent: Cindy Blamer and Sharon Haege

Agenda:

Motion to approve the Agenda. Motion to approve the agenda was made by Goodman with support by Burns. **AIF/MC**.

2. MINUTES

- Approval of the minutes of the Regular Board Meeting of July 15, 2025.
Motion to approve the minutes was made by Goodman and supported by Wells. **AIF/MC**.

3. PUBLIC COMMENTS

N/A

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

- The Treasurer's Report was presented, noting that the library received \$10,800 in penal fines, which is about half of the projected amount, and a \$600 donation from Mark Micho to support Summer Reading Prize Books and Talking Books. Nine devices were replaced and three were added at no cost. The monthly device fee will increase from \$28.70 to \$29.75, totaling approximately \$5,355 annually, which is within the \$5,500 budgeted.

Motion to approve the Treasurer's Report was made by Kauffman and supported by Burns. **AIF/MC**

5. DIRECTOR'S REPORT

- The Director reported a 31% increase in Summer Reading sign-ups, with 603 participants compared to 460 last year. While physical circulation showed a small decline, electronic circulation experienced a slight increase. Planning is underway for fall programs, including the Scarecrow Stroll and "Reading is a Treat" events, and new Fall and Winter Reading Bingo programs will be offered for children and tweens.

6. UNFINISHED BUSINESS

- The Personnel Committee met on August 11, 2025, and recommended a slight adjustment to staff wages for the 2026 budget. Handbook revisions were reviewed, with board action required at the next meeting for the changes to take effect on October 1, 2025. Photos of a potential circulation desk were presented for review and discussion. The Director is looking into adding a Self Checkout station. It was noted that patrons already have the ability to complete self-checkout transactions through the library's mobile app. The board also reviewed a proposal from Demco, quoted at \$35,000 plus an estimated \$6,000-\$10,000 for installation, as well as a proposal from The Library Store, quoted at \$23,500 plus an estimated \$6,000-\$10,000 for installation.

7. NEW BUSINESS

- Budget Hearing in September

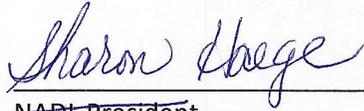
8. PUBLIC COMMENTS

N/A

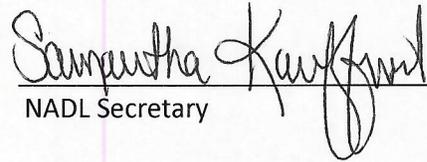
9. BOARD MEMBER COMMENTS

10. ADJOURNMENT

Motion to adjourn the meeting was made by Burns with support by Wells. AIF/MC
President Chambers adjourned the meeting at 6:17 p.m.



NADL President
Treasurer



NADL Secretary