

MINUTES

Regular Meeting of the Board of Trustees June 18, 2024
5:30 PM

1. CALL TO ORDER

Called to order by Pres Chambers: Time: 5:33 p.m.
Roll Call: Burns, Haege, Chambers, Kauffman, Blamer, Vitale
Absent: Goodman

APPROVAL OF AGENDA

A motion to Approve the Agenda was made by Blamer and supported by Burns. **AIF**

2. MINUTES

- Approval of Minutes of Regular Board Meeting of May 21, 2024. Motion to approve the minutes was made by Haege with support by Blamer. **AIF**
- Approval of Minutes of the Closed Board Meeting of May 21, 2024. Motion to approve the minutes was made by Blamer with support by Kauffman. **AIF**

3. PUBLIC COMMENTS

NO COMMENTS

4. TREASURER'S REPORT AND BILLS & CASH DISBURSEMENTS

- Library CD – we renewed the \$100,000 CD for another 90 days at 5%
- Charter/Spectrum internet has been canceled. Saving \$20 a month.
- Will meet with Nick Heimler. He may have other options for phone service.
- Kelly has Zoom meeting with Ian from Cambridge on Closing the annual books.

Motion to Approve the Treasurer's Report was made by Haege and supported by Vitale. **AIF**

5. DIRECTOR'S REPORT

- Summer Reading is going very well. We are at about the same number as this time last year. There have already been several finishers.
- All staff have completed their Library Certification
Jessica, Tammie, Cheryl, Carly – Level 3 / Molly – Level 4

6. UNFINISHED BUSINESS

- Internet Service – Canceled Charter/Spectrum internet and will save \$20 a month.
- Front step repairs – DV Masonry will be coming to fix the front stems the week of July 1st
 - Mary will get copy of business liability insurance.
- Building Insurance. After 3 years of no claim there will be a claims free discount, but Randy at Baker Insurance is not sure what that will be at this time.

7. NEW BUSINESS

- **Sam.gov** – I have been added to the Sam.gov account as admin access.
- **Personnel** –
- Job posting – Worked with Kelly to create a posting for Circulation Specialist.
- Tiffany is going to stay on to help on Wednesday mornings and every other Saturday thru July 27th.

8. PUBLIC COMMENTS

NO COMMENTS


9. BOARD MEMBER COMMENTS

- Haege – asked about a 90-day review for the Director.
- It was decided there would be a six-month Director evaluation for Franklin, then annually after that.
- Vitale suggested that it would be a good idea to change it to a 90-day Director evaluation in the future.
- It was also stated as a reminder to Franklin as a new director that new employees should be evaluated after the first 90-days and then annually.

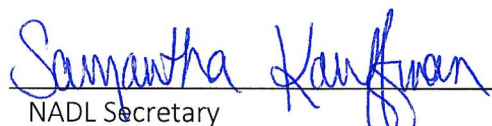
10. ADJOURNMENT

President Chambers called for a motion to adjourn. Motion was made by Haege and supported by Burns. **AIF**

Meeting was adjourned at 6:01 pm.



NADL President



NADL Secretary