

Regular Meeting of the Board of Trustees
April 16, 2024 5:30 PM

- **CALL TO ORDER**

Called to order by Pres Chambers: Time: 5:36 p.m.

Roll Call: Chambers, Goodman, Kauffman, Blamer, Haege
Absent: Vitale, Burns

- **Approval of Agenda (Motion)**

Addition to Agenda – Add in New Business – Saturday of Memorial and Labor Day Weekend Closing
A motion to Approve the Agenda was made by Goodman and supported by Haege

ALL VOTED YES

- **MINUTES (Motion)**

Approval of Minutes of Regular Board Meeting of March 15, 2024.
Added Blamer as the Second for the Approval of the Treasurer's Report
A motion to accept the Treasurer's report was made by Haege and supported by Blamer

ALL VOTED YES

- **PUBLIC COMMENTS**

NONE

- **TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS (Motion)**

INSURANCE

Insurance Commercial Package Policy increased by \$1,333/year.

- * 3-year loss ratio of 52% - Vandalism Claim - Glass Claim

Building coverage was increased from \$3,175,200 to \$3,429,216.

Due to the increased cost of materials and the increased cost to build.

A motion to accept the Treasurer's report was made by Blamer and supported by Goodman **ALL VOTED YES**

Request Budget adjustment in 2 Cost Centers

A motion to accept the Budget adjustment request was made by Haege and supported by Kauffman **ALL VOTED YES**

- **DIRECTOR'S REPORT**

- * Cheryl setup a table at the Middle School during lunch hour on April 10 to gauge interest on Tween/Middle School events. 218 students filled out surveys. Out of 13 choices, the 2 Highest percentages were Escape Rooms at 71% and Video Game Tournaments at 61%

- * April Fool's Scavenger Hunt – find 8 wacky things in the library. Children get a small prize, adults received a Book Store Buck. 16 Book Store Bucks were handed out.

- Reminder we will be closed the Saturday of Memorial and Labor Day Weekend
- Personnel issues

The Board entered a Closed Session at 5:52 pm. A motion to resume open session was made by Chambers and supported by Blamer at 6:20 p.m. **ALL VOTED YES**

• UNFINISHED BUSINESS

- Library Annual Financial Audit Update – Finished Audit Booklets from the Auditor. Ian Rees will be coming to the May meeting to give his report.
- The Grant for the hotspots expired last year, and they were added into the budget are under General Funds line item.

• NEW BUSINESS

- Interim Director 90 Day Probationary period ends this month.
Library has State Aid Eligibility until December 31, 2025, Library of Michigan has no issue with Mary holding Director position at this time.
- Director Decision (upon recommendation of Julie)
 - Board is pleased with performance and accepts Mary as Director with degree completion and certification by Dec 2025.
 - As of APR 22, 2024 move to full director position including pay and benefits.
 - The board would like to see degree and tuition information for Finance committee meeting on wages.Motion to approve was made by Haege with support by Goodman **ALL VOTED YES**
- 2 FOIA requests from Open the Books.com a Non-Profit company – Request Withdrew, when they received the FEE required.
- As in the past, due to the congestion of the Park/Parking Lot over the holiday weekends, Newaygo Library will be closing at 4pm Friday and closed Saturday of both Memorial and Labor Day weekends.

• PUBLIC COMMENTS

NONE

• BOARD MEMBER COMMENTS


Congrats to Mary on becoming Library Director

ADJOURNMENT


A motion to adjourn the meeting was made by Chambers with support by Haege.

ALL VOTED YES

The meeting was adjourned at 6:45 p.m. by President Chambers.



President



Secretary