

Regular Meeting of the Board of Trustees  
May 21, 2024

- **CALL TO ORDER**

Called to order by Pres Chambers: Time: 5:34 p.m.

Roll Call: Chambers, Goodman, Kauffman, Blamer, Haege, Burns

Absent: Vitale

- **Approval of Agenda**

A motion to Approve the Agenda was made by Haege and supported by Goodman.

**ALL HERE VOTED YES**

- **MINUTES**

Approval of Minutes of Regular Board Meeting of April 16, 2024. Motion to approve the minutes was made by Goodman with support by Blamer. **ALL HERE VOTED YES**

- **PUBLIC COMMENTS**

Kelly Tinkham said "Great to see everyone."

- **RESERVED TIME**

- 2023 Audit Report by Ian Rees, Gabridge & Company.

- Mr. Rees reported that the library received an Unmodified Opinion, the best to be given.
- Budgeting Process was good pg 1
- 90% survival of year – p 4
- Sharon asked if AI would affect the library as far as financials, Ian says not at this time.
- Standard depreciation rate – pg 21

- **TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS**

- KELLY - First time doing a Virtual audit and felt it went well. Will work with Ian to learn to close the Year-End books.
- Submitted End of Grant reports for several Grants.

Motion to approve the Treasurer's report was made by Blamer with support of Goodman.

**ALL HERE VOTED YES**

- **DIRECTOR'S REPORT**

- Kelly has been with the Library 20 years!!!
- I have been appointed and sworn in for the TIFA board.
- Molly has received her Level 4 Certification – I have requested the rest of the staff to have their Library Certifications completed by June 14<sup>th</sup>. It is a 7.5-hour online training consisting of several short modules.
- Bids for the repair of the front steps was not very successful -
  - McKinley does not want to fit in a job this small.
  - Preferred Masonry, could not get us on their books this year so won't quote.
  - DV Masonry - \$2500

- Talked with Randy Baker on the building insurance – After 3 years of No Claim, there will be a "Claim Free Credit" He cannot say at this time how much that will be.

## UNFINISHED BUSINESS

- Director Contract
  - A motion to go into Closed session at 6:20 pm to discuss Director's salary/contract was made by Blamer and supported by Haege. **ALL HERE VOTED YES**
  - A motion to go into Open session at 6:30 pm was made by Goodman and supported by Burns. **ALL HERE VOTED YES**
  - Pleased with performance and accept Mary as director with certification by December 2025. As of May 22, 2024 move to full director position including pay and all benefits.
  - A motion to Approve the Director contract/salary for one year was made by Haege and supported by Blamer. **ALL HERE VOTED YES**
- Personnel
  - Tiffany has submitted her resignation effective June 29, 2024. Everyone wishes her well.
- Kelly as Consultant
  - A motion to Approve Kelly continuing as consultant until the end of 2024 was made by Haege and supported by Burns. **ALL HERE VOTED YES**

## • NEW BUSINESS

- 2025 Budget Planning – Finance Committee has set a tentative meeting for July 9th, time - TBD.
- December 2024 Board Terms Expiring – Samantha - Julie – Patty
  - Samantha and Patty would like to continue. Mary will notify their Entities.

## • PUBLIC COMMENTS

NONE


## • BOARD MEMBER COMMENTS

- Sharon – “Everything is going smoothly”
- “Congrats to Mary”
- Cindy – “Glad director search is finished”
- “Congrats to Kelly for 20 years at the Library”

## • ADJOURNMENT

President Chambers called for a motion to adjourn. Motion was made by Goodman with support by Blamer. **ALL HERE VOTED YES**

Meeting was adjourned at 6:45 p.m.



NADL President



NADL Secretary