

Regular Meeting of the Board of Trustees
March 19, 2024 - OFFICIAL

1. CALL TO ORDER

Vice President Cindy Blamer called the meeting to order at 5:30pm at the City Chamber Room, 28 State Road, Newwaygo, Michigan 49337.

- **Roll Call: Present:** Samantha Kaufman, Julie Vitale, Cindy Blamer, Sharon Haege, Christian Burns
Absent: David Chambers, Patty Goodman
- **Motion to approve the Agenda.** Motion to approve the agenda was made by Haege with support by Vitale.
All Voted Yes.

2. MINUTES

Approval of Minutes of Regular Board Meeting of February 13, 2024.

Motion to approve the minutes was made by Vitale and supported by Kauffman. **All Voted Yes.**

3. PUBLIC COMMENTS

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

Interim Director Franklin reviewed the financial statements.

It was asked about the Grant for the Hot Spots and if it is/or when it does expire can the library feasibly continue to pay for the service? Interim Director Franklin will check with the Finance Assistant Director for information for the next meeting.

- Motion to approve the financial reports was made by Haege with support by Blamer. **All Voted Yes/MC.**

5. DIRECTOR'S REPORT

- ✓ **National Library Worker Day** is April 9th. To show our appreciation to the staff, blank drinking cups have been purchased by the Library, and Interim Director Franklin will personalize them free of charge, with the NADL logo and their name.
Side note - It was decided by the board that it would not be a conflict of Interest if Interim Director Franklin created some promotional items, to use for fundraising for the library as long as Franklin's prices were competitive.
- ✓ **SUMMER READING**
 - ✓ All the Children's and Teen's Summer Reading Programs have been scheduled.
 - ✓ Donation letters to businesses will be going out later this week or next.
 - ✓ Due to declining interest, we did not do a T-shirt contest this year. We are using the NADL Logo with "Summer Reading 2024" Teens in Neon Yellow and Children in Neon Green.
 - ✓ Instead of going with the Green Recycle logo tote bags for Adult and Teens that was offered with this year's Summer Reading Program, we had bags made with the NADL logo on them, at a lower price point.
- ✓ **NCATS** has completed the Fiber Install. Nick will be contacting us for a date to switch us over from Spectrum.
- ✓ **The new BiblioApp** is in its 2nd phase of testing and should go live for everyone around April 23rd.
- ✓ **Tammie and Cheryl** attended a 2-day conference for Youth Literacy through the Michigan Library Association in Muskegon.

- ✓ **Loomis Lodge** – I spoke to the City about using Loomis as a Venue for some of our programming, and the City Council passed a motion that the library and Newaygo Schools can utilize it at no charge.

Vitale shared Money Monster Series a free Reading program through Consumer Financial Protection Agency – might be a good Homeschool Program also.

6. UNFINISHED BUSINESS

- Still in the process of working on Job Descriptions. With the advice of the Trustees, Interim Director Franklin will check with other local libraries on their job descriptions.
- Welcome Christian Burns to the NADL Board of Trustees.

7. NEW BUSINESS

- Library Annual Financial Audit is underway.
- Roster Update – Correct term dates, correct committees were verified. Burns will be on the Personnel Committee. Haege on the Finance Committee.
- Possible Policy Update - Earbuds while working – It was decided that staff using earbuds at work, would not be professional. This will not be added to the Policy and can be re-visited later if necessary.

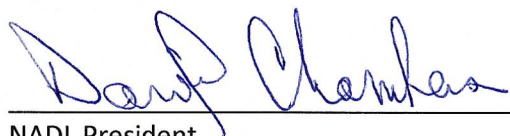
8. PUBLIC COMMENTS

9. BOARD MEMBER COMMENTS

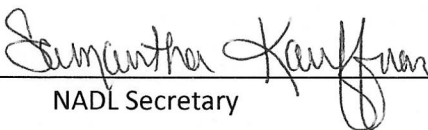
Haege commented how smooth things were going.

10. ADJOURNMENT (Motion)

Motion to adjourn the meeting was made by Vitale with support by Haege. **All Voted Yes**
Vice President Blamer adjourned the meeting at 6:43 p.m.



NADL President



NADL Secretary