



Newaygo Area District Library

Minutes of the Regular Meeting of the Board of Trustees

January 16th, 2024

1. CALL TO ORDER

President David Chambers called the meeting to order at 5:40 pm at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- Motion to Approve the Agenda: Motion to approve the agenda was made by Haege with support by Goodman. AIF/MC.

2. MINUTES

- Approval of Minutes of Regular Board Meeting of December 15, 2023
 - Motion to Approve the Agenda: Motion to approve the agenda was made by Haege with support by Goodman. AIF/MC.

3. PUBLIC COMMENTS

Members of the public may address the Board on any agenda item. Comments are limited to a maximum of three (3) minutes per citizen. Please state your name and address for the records.

4. TREASURER’S REPORT AND BILLS AND CASH DISBURSEMENTS (Motion)

Director Chase went over the finance report as given by Assistant Director Tinkham. W-2’s were printed and distributed. Gabridge and Company was contracted for the yearly FY2024 Yearly Audit.

Square vs Cash Payments:

From Mar – Dec 2022, staff ran 161 Square transactions. From Jan – Dec 2023, staff ran 215 Square transactions. Here is the breakdown of sales from 2021-2023.

	Cash	Credit	Total
2021	\$8,262		\$8,262
2022	\$7,814	\$1,850	\$9,664
2023	\$6,379	\$2,089	\$8,468

Motion to approve the regular meeting minutes was made by Sharon with support by Patty. AIF/MC.

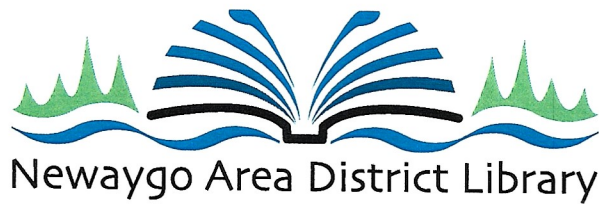
5. DIRECTOR’S REPORT

Director Chase briefly went over the written directors’ report.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- 2024 Meeting Dates and Times.
 - A motion was made by Haege with support by Blamer for the schedule to be set on the 3rd Tuesday of every month @ 5:30 pm.
- Nomination of New Officers.
 - The Board members were nominated as follows:
 - President: David Chambers
 - Vice President: Cindy Blamer
 - Treasurer: Sharon Haege
 - Secretary: Samantha Kauffman



- Election of New Officers: President, Vice President, Treasurer, Secretary.
 - The motion to accept the previous nominations were made by Vitale and supported by Goodman.
- Appointments of Finance and Personnel Committee Members.
 - President Chambers appointed the following to the personnel committee:
 - David Chambers, Sharon Haege, Samantha Kauffman, and Patty Goodman
 - President Chambers appointed the following to the Finance committee:
 - David Chambers, Julie Vitale, Cindy Blamer, Sharon Haege.
 - The motion was made by Vitale to accept the appointments and Supported by Blamer given the understanding that Haege would step down from the Personnel Committee once a new trustee was appointed. AIF/MC.

9. PUBLIC COMMENTS

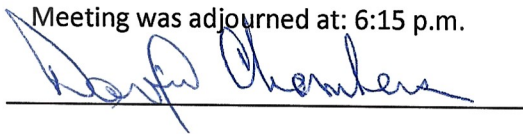
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10. BOARD MEMBER COMMENTS

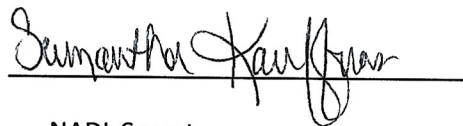
11. ADJOURNMENT (Motion)

- President Chambers called for a motion to adjourn the meeting. Motion was made by Haege with support by Larsen. AIF/MC.

Meeting was adjourned at: 6:15 p.m.



NADL President



NADL Secretary