

NADL Budget Hearing
and
Regular Meeting of the Board of Trustees
September 19, 2023

1. CALL TO ORDER

President David Chambers called the meeting to order at 5:30 pm at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Samantha Kauffman, Cindy Blamer, Sharon Haege, David Chambers, Jen Larsen. Patty Goodman joined the meeting at 5:35 p.m.
- **Absent:** Julie Vitale.
- **Motion to Approve the Agenda.** Motion to approve the agenda was made by Haege with support by Kauffman. AIF/MC

2. MINUTES

- Approval of Minutes of Regular Board Meeting of August 29, 2023.
Motion to approve the minutes was made by Blamer and supported by Haege. AIF/MC.
- Approval of Minutes of Regular Board Meeting of August 30, 2023.
Motion to approve the minutes was made by Goodman and supported by Larsen. AIF/MC.
- Approval of Minutes of Regular Board Meeting of August 31, 2023.
Motion to approve the minutes was made by Blamer and supported by Goodman. AIF/MC.
- Approval of Minutes of Regular Board Meeting of September 13, 2023.
Motion to approve the minutes was made by Goodman and supported by Blamer. AIF/MC.

3. PUBLIC COMMENTS

4. RESERVED TIME

- **Open Public Hearing** on proposed budget for January-December 2024.

President Chambers called for a motion to open the public hearing on the proposed budget for Jan-Dec 2024. Blamer motioned with support from Haege. AIF/MC. The hearing was opened at 5:39 p.m. Kauffman read the following statement: The maximum allowable millage requested to be levied Dec 1, 2023 was 1.0659 Mil. This was an operating millage of 1.1 mil elected by vote in August 2010 that was reduced due to the effects of "Headlee." After short discussion, the budget draft was pronounced good.

- **Close Public Hearing** on proposed budget for January-December 2024.

President Chambers called for a motion to close the public hearing on the proposed budget for the Jan-Dec 2024. Haege motioned with support from Kauffman. AIF/MC. The budget hearing was closed at 5:41 p.m.

- **Resolution 02-2023 adopt budget for FY2024** Motion to approve Budget Resolution 02-2023 to adopt the budget for 2024 was made by Blamer with support by Larsen. AIF/MC.

President Chambers called for a roll call:

Roll Call: Yeas: Samantha Kauffman, Cindy Blamer, Sharon Haege, Jen Larsen. Patty Goodman, David Chambers

Nays: None.

Absent: Julie Vitale

Board Budget Resolution 02-2023 was unanimously approved.

5. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

Director Tinkham reviewed the reports. Revenue from the ECF Grant supporting service to the hotspots and benches was received, as well as USF Grant revenues for Erate-eligible expenses. We received slightly higher revenues for State Aid. Current total revenue was ~~87~~ 84% of budget thus far. The library paid the extra principal of \$15,000 on the Choice One Bond, due Oct. 1. Expenditures of library materials and utilities had some shifting of individual account lines within the cost center, however no new budget adjustment was needed. Overall expenses were ~~64~~ 66% of budget.

- **Update on Independent Bank CD renewal interest rate.** The motion in August was to renew current Independent Bank CD (\$100,000) which matured on September 14 with a 4-month special rate of 3.75% (3.82%). When Independent Bank contacted Tinkham after the meeting, the CD was actually renewed for 3 months at a higher rate of 4.80%, and will now mature on Dec. 14, 2023.

Motion to approve the financial reports was made by Haege with support by Goodman. AIF/MC

6. DIRECTOR'S REPORT

- ✓ Two new children's educational computers were on order with Heimler Consultants. These were made possible through a Dollar General Youth Literacy Grant.
- ✓ The library was in the process of working with Independent Bank to set up ACH payments.
- ✓ Director vacation was Sept. 23-30.
- ✓ Staffing needs were discussed. Blamer requested an updated staff wage spreadsheet be presented in October's meeting.
- ✓ Larsen requested information on how library card month was going. The library sent flyers to both the elementary and middle school to be sent home with students. A final count of updated accounts and new accounts will be presented in October.

7. UNFINISHED BUSINESS

Short discussion was held to update trustees on status of director candidates. On behalf of the Board, Candidate C will be contacted and D will interview at 6:30 p.m. after the next Board meeting. Other interviews will be scheduled as more candidates apply.

8. NEW BUSINESS

9. PUBLIC COMMENTS

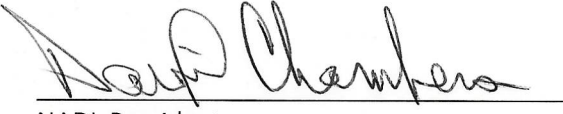
10. BOARD MEMBER COMMENTS

11. ADJOURNMENT


President Chambers called for a motion to adjourn the meeting.

A motion to adjourn the meeting was made by Haege with support by Goodman. AIF/MC.

The meeting was adjourned at 6:25 p.m. by President Chambers.



NADL President



NADL Secretary