



Regular Meeting of the Board of Trustees
June 20, 2023

1. CALL TO ORDER

President David Chambers called the meeting to order at 5:30 p.m. at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Julie Vitale, Cindy Blamer, Sharon Haege, Jen Larsen, David Chambers. Patty Goodman joined the meeting at 5:36 pm; Samantha Kauffman joined the meeting at 5:45 pm.
Absent: None.
- **Motion to Approve the Agenda:** President Chambers called for a motion to approve the agenda. Motion to approve the agenda was made by Haege with support by Larsen. AIF/MC.

2. MINUTES

- **Approval of Minutes of Regular Board Meeting of May 16, 2023.** Motion to approve the minutes was made by Blamer with support by Vitale. AIF/MC

3. PUBLIC COMMENTS

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

Financial reports were reviewed by Director Tinkham. Motion to approve the Financial Reports and Bills and Cash Disbursements was made by Haege with support by Blamer. AIF/MC

5. DIRECTOR'S REPORT

- Former employee Carly Abbott has been rehired for temporary summer help.
- Summer Reading was going strong. Attendance at the first event was 170. Over 200 children, 100 adults, and about 60 teens have signed up to read. Teen D & D was proving popular.
- WIFI Charging Benches Update: The replacement bench was installed but the WIFI was not yet functional. The replacement door on the other bench was installed.

6. UNFINISHED BUSINESS

- **2024 Budget Planning – Finance Committee Meeting of June 14.** Director Tinkham read the finance committee's meeting notes.
 - Library CD Investments.** A motion was made by Blamer with support by Haege to transfer \$100,000 from Independent Bank Eagle Advantage Money Market account to invest in a 90-day CD earning 4.80% at Independent Bank and to re-invest the two GFCU CDs of \$101,110.04 each into 24-month CDs earning 5.1% at GFCU effective immediately. AIF/MC
 - Bond Prepayment and Extra Bond Principal Payment with Budget Adjustment**
The Finance Committee recognized the current fund balance able to support increasing the extra principal payment by \$10,000, thereby proposing the Board approve payment of \$15,000 on bond principal on October 1, 2023. A motion was made by Haege with support by Larsen to increase the expense account budget line #994.000 Debt Principal – Extra Payment to \$15,000 and to be applied to the bond on October 1, 2023. AIF/MC

- Salaries and Wages. After discussion, the following meeting dates were set:
- July 06 at 5:30 pm: Special Meeting for human resources and budget planning.
- July 12 at 9:00 am: Finance Committee Meeting.
- July 18 at 5:30 pm: Regular Board Meeting.
- Aug 07 at 1:00 pm: Personnel Committee Meeting.

7. NEW BUSINESS

- **Approval of MACC Mini-grant Application for 2023-24.** A motion was made by Larsen with support by Blamer to approve the 2023-24 MACC Mini-grant Application for adult and teen programming. AIF/MC

- **2023 Library Director Evaluation Process – Personnel Committee Meeting**
After discussion, trustees were requested to turn in their completed director evaluations by July 18. The Personnel Committee set a meeting for August 7.

8. PUBLIC COMMENTS

9. BOARD MEMBER COMMENTS

10. ADJOURNMENT

President Chambers called for a motion to adjourn the meeting. Motion was made by Haege with support by Blamer. AIF/MC.

Meeting was adjourned at 6:30 p.m.



NADL President



NADL Secretary