

Regular Meeting of the Board of Trustees
May 16, 2023

1. CALL TO ORDER

Vice-President Larsen called the meeting to order at 5:31 p.m. at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Julie Vitale, Samantha Kauffman, Patty Goodman, Cindy Blamer, Sharon Haege, Jen Larsen.

Absent: David Chambers.

- **Motion to Approve the Agenda:** Vice-President Larsen called for a motion to approve the agenda. Motion to approve the agenda was made by Haege with support by Blamer. AIF/MC.

2. MINUTES

- Approval of Minutes of Regular Board Meeting of April 18, 2023. Motion to approve the minutes was made by Goodman with support by Kauffman. AIF/MC

3. PUBLIC COMMENTS

4. RESERVED TIME

- 2022 Audit Report by Ian Rees, Gabridge & Company.
Mr. Rees reported that the library received an Unmodified Opinion, the best to be given. The library had a strong net position. Fund balance was 86.1% of general fund. Assets increased by \$10,201.

5. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

Financial reports reviewed by Director Tinkham. Revenues were at 65% and Expenses were at 37% of budget. The library disbursement of penal fines was expected to be received in July, and the second disbursement of State Aid was expected in August.

Motion to approve the Financial Reports and Bills and Cash Disbursements was made by Haege with support by Goodman. AIF/MC

6. DIRECTOR'S REPORT

- ✓ The TIFA Board approved granting funding to pay the hook-up fee to NCATS fiber: There will be a longer waiting period to complete the necessary work, because permission must be granted to use a number of Consumers Energy poles to connect the existing network to the library. In the meantime, the library will continue using Spectrum Enterprise.
- ✓ Dominic Aishe's final employment date will be May 31. We wish him well as he prepares for further education at Western Michigan University.
- ✓ Staff have been scheduled to cover additional hours for a busy summer of reading programs.
- ✓ The library is purchasing two new shelves to expand the juvenile EZ reader section in the lower level. This will also allow expanded space for JE picture books.
- ✓ Kone Elevator contract pricing will be increasing.
- ✓ For summer reading, in the next couple weeks, elementary classes will be touring to learn how to join programs. High school volunteer, Rylee Ehmcke, will return to work as the summer reading intern. The library has two partnerships with the Heritage Museum of Newaygo County for two events. one for space, one for tours of the museum.

- ✓ A new charging bench was en route to Newaygo to replace the faulty bench by Linda's Chapel. Shipping was paid by EnGoPlanet. Assembly and disassembly labor will be paid by NADL. Work is being scheduled for June.
- ✓ May 17, Nick Heimler will install seven new public computers paid for through the Great Lakes Energy People Grant.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- 2023 Budget Planning – Finance Committee
Tinkham shared projected millage revenues with the Board. The 2023 L4029 maximum mil the library was allowed to levy increased from the 2022 level of 1.0659 mil to 1.0809 mil. However, this was the same level as allowed in 2021, so it was possible a correction would be issued. The Finance Committee planned to meet on June 14 at 9:00 am to review the 2024 proposed budget draft.

9. PUBLIC COMMENTS

10. BOARD MEMBER COMMENTS

Haege – Everything looks good.
Blamer – Director Tinkham does a nice job.

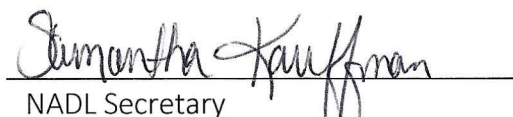
11. ADJOURNMENT

Vice-President Larsen called for a motion to adjourn. Motion was made by Haege with support by Vitale. AIF/MC.

Meeting was adjourned at 6:13 p.m.



NADL President



NADL Secretary