

Regular Meeting of the Board of Trustees
April 18, 2023

1. CALL TO ORDER

President David Chambers called the meeting to order at 5:00 p.m. at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Samantha Kauffman, Patty Goodman, Jen Larsen, Cindy Blamer, David Chambers.

Absent: Sharon Haege, Julie Vitale.

- **Motion to Approve the Agenda:** President Chambers called for a motion to approve the agenda. Motion to approve the agenda was made by Blamer with support by Larsen. AIF/MC.

2. MINUTES

- Approval of Minutes of Regular Board Meeting of March 21, 2023. Motion to approve the minutes was made by Goodman with support by Kauffman. AIF/MC

3. PUBLIC COMMENTS

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

Financial reports were reviewed by Director Tinkham. The FY2022 financial audit was being wrapped up. Current revenues and expenses were consistent with expectations. Second quarter contract payments were now coming due. The library bond payment was made to Choice One Bank. Current payoff will be 2030. Disbursements just received from the NADL Endowment at FAF and the Pugno Endowment for NADL will help fill out deficit from the reduced FAF Collections Materials Grant awarded for 2023.

Motion to approve the Financial Reports and Bills and Cash Disbursements was made by Blamer with support by Goodman. AIF/MC

5. DIRECTOR'S REPORT

- ✓ Director vacation: Week of April 24.
- ✓ Four delinquent accounts in excess of \$200 had been turned over to NPD in hope of the materials being returned or payment for replacements made. There had been success in the return of some of the items. These were ongoing developments.
- ✓ Summer Reading Shirt Contest: Kateri Schneider won 1st place with her design, and Jayda Nestor won 2nd place. Victor DuBois judged the contest and prepped the design for printing by Anderson Silk-screening. The Teen design will be printed this year by Indie Graphics (Mary Franklin) for the same price per shirt as those of Anderson Printing.
- ✓ To celebrate our library staff, staff shirts will be printed by Indie Graphics and given to staff next week. Thursday is National Library Workers Day, and we wanted to honor our staff.
- ✓ Planning was underway to create a library donor recognition wall in the lobby.
- ✓ A trial was underway to open the Library Bookstore on Saturdays from 10 am – 12:30 pm.
- ✓ During heavy rains, there was a leak in the upper level by the large print area. The company who installed the shingles came out to replace the old, cracked calking where the two roofs meet.


6. UNFINISHED BUSINESS

- Library Annual Financial Audit Update. The audit will wrap up the first of May.

- 7. NEW BUSINESS
- 8. PUBLIC COMMENTS
- 9. BOARD MEMBER COMMENTS
- 10. ADJOURNMENT

President Chambers called for a motion to adjourn. Motion was made by Larsen with support by Goodman. AIF/MC.

Meeting was adjourned at 5:26 p.m.



NADL President
vice president



NADL Secretary