

Regular Meeting of the Board of Trustees  
February 21, 2023

**1. CALL TO ORDER**

President David Chambers called the meeting to order at 5:32 p.m. at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Julie Vitale, Samantha Kauffman, Sharon Haege, Jen Larsen, Patty Goodman, David Chambers.  
**Absent:** Cindy Blamer.
- **Motion to Approve the Agenda:** President Chambers called for a motion to approve the agenda. Samantha Kauffman requested to add to the agenda under new business to change the April meeting time to 5 pm. Motion to approve the agenda with the additional business was made by Haege with support by Goodman. AIF/MC.

**2. MINUTES**

Approval of Minutes of Regular Board Meeting of January 17, 2023. Motion to approve the minutes was made by Larsen with support by Goodman. AIF/MC

**3. PUBLIC COMMENTS**

**4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS**

Financial reports were reviewed by Director Tinkham. Revenues and expenses were as expected. There were journal entries to be made between 2023 and 2022; and duplicated entries to be corrected. Motion to approve the Financial Reports and Bills and Cash Disbursements was made by Goodman with support by Kauffman. AIF/MC

**5. DIRECTOR'S REPORT**

- ✓ On 2/20-21, Leader Lights replaced LED lights, ballasts, and emergency light that had been incorrectly wired the first time. Ballasts were replaced for LED ones, and there will be cost involved for those (\$150 ea.), though the company may offer a discount.
- ✓ Newaygo County library directors planned to attend the Newaygo County Board of Commissioners meeting on Wednesday in hopes to demonstrate solidarity in resolving the proper allocation of the escrowed penal fines money for libraries being held for un-served residents in Big Prairie Twp., Enlsey Twp., and Bridgeton Twp.
- ✓ Update on library CDs.
- ✓ Update on staff benefits. Director Tinkham was meeting with a New York Life agent to compare products with the current Globe Life products. Larsen suggested looking into Gerber Life products.

**6. UNFINISHED BUSINESS**

**7. NEW BUSINESS**

▪ NCATS Fiber Consortium Agreement

In January, the local directors met with NCATS, who had applied for and received e-rate funding. By joining this consortium, the library will benefit from higher speed fiber internet, and lower costs because NCATS would not charge a monthly fee. The fiber construction cost for Newaygo would be \$4,889.35. Current library cable internet at 400 Mb was \$1,199.76 a year. After discussion, a motion to approve joining the consortium contingent that there would be no monthly fee was made by Haege with support by Goodman. AIF/MC

▪ Change to April Board Meeting Time. Samantha Kauffman requested the April Board Meeting time be moved to 5:00 pm. A motion to change the April 18, 2023 meeting from 5:30 p.m. to 5:00 p.m. was made by Kauffman and supported by Vitale. AIF/MC

**8. PUBLIC COMMENTS**


**9. BOARD MEMBER COMMENTS**

Haege asked if the library was aware of Dollar General grants for literacy. Tinkham said that Julie Vitale had alerted her to these grant opportunities, and that the library would apply for the next grant opening in March. Haege noted the circulation of audio-enabled books was growing, and that these formats were great literacy tools to help struggling readers develop success at reading. Tinkham agreed and said the Dollar General grant may allow purchase of a larger collection of these books and replacement of the current educational computers for the lower level.

**10. ADJOURNMENT**

President Chambers called for a motion to adjourn. Motion was made by Haege with support by Larsen. AIF/MC.

Meeting was adjourned at 6:14 p.m.

  
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NADL President

  
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NADL Secretary