

Minutes of the
Regular Meeting of the Board of Trustees
June 21, 2022

1. CALL TO ORDER

President David Chambers called the meeting to order at 6:00 pm at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Jen Larsen, Sharon Haege, Samantha Kauffman, Cindy Blamer, David Chambers.

Absent: Julie Vitale, Patty Goodman.

- **Motion to approve the Agenda.** Motion to approve the agenda was made by Blamer with support by Haege. AIF/MC.

2. MINUTES

Approval of the Minutes of Regular Board Meeting of May 17, 2022. Motion to approve the minutes was made by Haege and supported by Larsen. AIF/MC.

3. PUBLIC COMMENTS

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

Director Tinkham reviewed the financial reports. The library received just over half of expected grant revenues. This month a reimbursement for the ARPA grant expenditures will be submitted. Penal fines distribution was expected soon. The library received a \$1,400 donation from the Gerber Foundation in celebration of the organization's 70th year. Overall budget expenses were on target at 52%. Motion to approve the financial reports was made by Blamer with support by Haege. AIF/MC.

5. DIRECTOR'S REPORT

- ✓ The library hired Dominic Aishe from Fremont to replace Anna Case as the Adult/Teen Programing Specialist when she leaves employment July 31. Rylee Ehmcke, a sophomore from Fremont High School, has joined the team as a summer reading volunteer.
- ✓ Three WIFI benches were placed in the community and the project is almost complete.
- ✓ Summer Reading has 236 children, 82 teens and 86 adults. Events are well-attended.
- ✓ Patrons were using the picnic tables in front of the library to access WIFI and enjoy the outdoor library experience. Staff have received positive comments from community members about the charging benches and improved WIFI access.
- ✓ Book and Intellectual Freedom challenges.

6. UNFINISHED BUSINESS

- **Personnel Policy Update.** Attorney Karl Butterer was working to present a draft of an updated personnel policy by the end of June.
- **2023 Budget Planning.** The Finance Committee met with Tinkham on June 15. Blamer and Haege gave a brief report to the Board on the current budget draft. Included was the recommendation that the proposed increases for staff were supported in the budget.

7. NEW BUSINESS

- **Approval of MCAA Mini-grant Application for 2022-23.** Motion to approve the application was made by Larsen and supported by Kauffman. AIF/MC

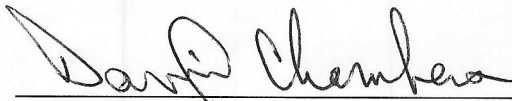
- 2022 Library Director Evaluation Process. The Personnel Committee asked that trustees to plan to turn in the completed director evaluation by the July 19 Board meeting. Director Tinkham will send out a letter to the Board with highlights from the year.
- Closing Library Saturday, July 2. A motion to approve the library remaining closed for the July 4th weekend was made by Haege with support by Kauffman. AIF/MC

8. PUBLIC COMMENTS

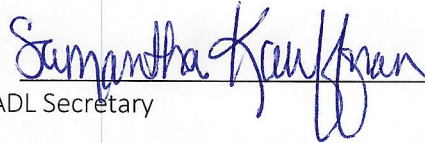
9. BOARD MEMBER COMMENTS

10. ADJOURNMENT

Motion to adjourn the meeting was made by Larsen with support by Blamer. AIF/MC
President Chambers adjourned the meeting at 6:30 p.m.



NADL President



NADL Secretary