

Minutes of the  
Regular Meeting of the Board of Trustees  
Aug 16, 2022

**1. CALL TO ORDER**

President David Chambers called the meeting to order at 5:35 pm at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Patty Goodman, Sharon Haege, Samantha Kauffman, Cindy Blamer, David Chambers.

**Absent:** Julie Vitale, Jen Larsen.

- **Motion to Approve the Agenda.** President Chambers called for a motion to approve the agenda as presented. A motion to approve the agenda was made by Blamer with support by Haege. AIF/MC.

**2. MINUTES**

- Approval of Minutes of Regular Board Meeting of July 19, 2022. Motion to approve the minutes was made by Haege with support by Goodman. AIF/MC.

**3. PUBLIC COMMENTS**

**4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS**

Director Tinkham reviewed the financial reports, and asked for clarity on whether the board preferred to hold off on individual line item budget adjustments if the actual cost center budgets were still within budget constraints. She presented as examples current attorney fees, miscellaneous expenses, and movie license expenses. Through consensus, board trustees agreed they preferred to not make individual line item budget adjustments but to wait until a cost center adjustment may need to be made.

Motion to approve the financial reports as presented was made by Haege with support by Blamer. AIF/MC.

**5. DIRECTOR'S REPORT**

- ✓ ARPA Equipment Grant spending was almost complete. A grant reimbursement request will be made this week. The posters were being installed on the benches. The library WIFI casting equipment was installed.
- ✓ The library will soon begin work to patch blemishes on walls and to add fresh paint in well-trafficked areas.
- ✓ Interest rate for Gerber Federal C.U. CDs was .399% but now will be 1.15%.
- ✓ Patmos Library Update: The library millage was defeated in the August election. After holding a special meeting which was well-attended by Jamestown residents, the Patmos Library Board voted to place the millage request upon the November 8 ballot. If the millage request again failed the library would close sometime in 2023.

6. UNFINISHED BUSINESS

- Personnel Policy Update. The personnel committee currently was reviewing a draft of the policy from the attorney. When completed, a clean copy will be submitted to all trustees to review ahead of the next board meeting.
- Presentation of Preliminary 2023 Budget.

7. NEW BUSINESS

- 2022 Library Director Evaluation. Secretary Kauffman from the Personnel Committee reviewed the method and scoring of the Director's evaluation. She delivered the review with Board comments. Director Tinkham received high marks in all areas, and was commended for a job well done.
- Director's Contract. Motion to approve the Director's contract with proposed benefits was made by Kauffman with support by Goodman. AIF/MC

8. PUBLIC COMMENTS

9. BOARD MEMBER COMMENTS

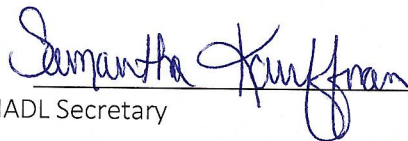
10. ADJOURNMENT

A motion to adjourn the meeting was made by Haege with support by Goodman. AIF/MC

President Chambers adjourned the meeting at 6:07 p.m.



NADL President



NADL Secretary