



Newaygo Area District Library

Minutes of the Regular Meeting of the Board of Trustees February 15, 2022

1. CALL TO ORDER

President David Chambers called the meeting to order at 5:30 pm at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Samantha Kauffman, Jen Larsen, Cindy Blamer, Sharon Haege, Julie Vitale, David Chambers.

Absent: Vacant seat for the City.

- **Motion to approve the Agenda.** Motion to approve the agenda was made by Haege with support by Kauffman. AIF/MC.

2. MINUTES

Approval of minutes of Regular Board Meeting of January 18, 2022. Motion to approve the minutes was made by Blamer and supported by Haege. AIF/MC.

3. PUBLIC COMMENTS

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

Director Tinkham reviewed the financial statements. Motion to approve the financial reports was made by Haege with support by Larsen. AIF/MC.

- **Budget Adjustments.** A motion to approve the budget adjustments as presented was made by Blamer with support by Haege. AIF/MC.

5. DIRECTOR'S REPORT

- ✓ Director vacation 2-17 thru 2-27. Assistant Director Mary Franklin will be on duty.
- ✓ LLC had a good annual audit and received an unmodified opinion. They also maintained a healthy fund balance.
- ✓ After reviewing the Johnson Controls bids, the Library purchased the Essential Service with Sensitivity & Cleaning. The cost to purchase the higher enhanced service was \$550 more.
- ✓ Director Tinkham was on the TIFA projects committee. The first meeting was Feb 16.
- ✓ Circulation Specialist Sheila Lownsbery submitted her two-week notice. Her last day of employment was March 5. Staff will be sad to see her go. We wish her the best.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- Adjust Meeting Date in April.

Motion to move the meeting date from Apr. 19th to Apr. 18th at 5:30 pm was made by Blamer with support by Vitale. AIF/MC.

8. PUBLIC COMMENTS

9. BOARD COMMENTS

Haege-Good Job!

10. ADJOURNMENT

Motion to adjourn the meeting was made by Vitale with support by Haege. AIF/MC

President Chambers adjourned the meeting at 5:55 p.m.

NADL President

NADL Secretary