



Newaygo Area District Library

Regular Meeting of the Board of Trustees December 21, 2021

1. CALL TO ORDER

President David Chambers called the meeting to order at 5:30 pm at the City Chamber Room, 28 State Road, Newaygo, Michigan 49337.

- **Roll Call: Present:** Samantha Kauffman, Jen Larsen, Julie Vitale, Cindy Blamer, Sharon Haege, David Chambers.
- **Absent:** Vacant seat for the City.
- **Motion to approve the Agenda.** Motion to approve the agenda was made by Blamer with support by Larsen. AIF/MC.

2. MINUTES

- Approval of minutes of Regular Board Meeting of November 16, 2021. Motion to approve the minutes was made by Haege and supported by Kauffman. AIF/MC.

3. PUBLIC COMMENTS

4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS

Director Tinkham reviewed the financial statements. Motion to approve the financial reports was made by Blamer with support by Haege. AIF/MC.

- Motion to approve the budget adjustment as revised was made by Larsen with support by Vitale. AIF/MC.

6. DIRECTOR'S REPORT

- ✓ The Circulation Grant awarded was reduced by almost half (\$12,800). The summer reading grant was approved for the full amount, and better aligned with the Foundation's goals for funding.
- ✓ A grant for building Early Reader Collections was approved by the Gerber Foundation. This will help replace lost funding from the FACF Circulation grant.
- ✓ Donations increased due to fund raising efforts this last quarter. During the month of December, just short of \$1,700 was donated.
- ✓ The City switched phone service provider. The library's alarm panel was operated through their service. Currently, the panel will not call out to the call center. Brad Petes from the City was working to help restore our service.
- ✓ During the recent wind storm, several shingles on the roof ridge caps were blown off or dislodged. Jon Schneider re-attached the shingles, but this spring the roof will need to be inspected and possible repairs made. He also noted that the flat roof over the lobby and conference room had 1 inch of ice. Debris will need to be cleaned off and drainage assured this spring.
- ✓ Ross Accounting monthly rate will increase for 2022 between \$25 and \$50 per month. They have charged \$150 per month for several years without an increase.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- Library 2022 Holiday Closing Dates. Dec 26, 2022 and Jan 2, 2023 were added to the list.
- January 2022 Regular Board Meeting Date and Time. Scheduled for Jan 18 at 5:30 pm.
- Planned Service Agreements for Fire Protection-Johnson Controls. After discussion, the topic was tabled until more information was gathered for next month's meeting.
- Foster Swift Collins & Smith PC: 2022 Billing Rate Increase. A motion to accept the billing rate increase was made by Blamer with support by Haege. AIF/MC


9. PUBLIC COMMENTS

10. BOARD MEMBER COMMENTS

Merry Christmas everyone!

11. ADJOURNMENT

Motion to adjourn the meeting was made by Haege with support by Blamer. AIF/MC President Chambers adjourned the meeting at 6:40 p.m.



NADL President



NADL Secretary