



Regular Meeting of the Board of Trustees  
July 20, 2020

**1. CALL TO ORDER**

President David Chambers called the public Zoom meeting to order at 5:30 p.m. following requirements of Executive Order 2020-154 (Rescission of Executive Orders 2020-129, 2020-132, and 2020-141).

- Roll Call: Present: Sharon Haege, Ailene Pugno, Cindy Blamer, Jen Larsen, David Chambers.  
Absent: Julie Vitale, Michael Burns.
- Approval of Agenda. Motion by Blamer with support by Haege to approve the agenda.  
AIF/MC.

**2. MINUTES**

- Approval of Minutes of Regular Board Meeting of June 15, 2020. The motion to approve the June 15, 2020 Board Minutes was made by Larsen with support by Blamer. AIF/MC

**3. PUBLIC COMMENTS**

**4. TREASURER'S REPORT AND BILLS AND CASH DISBURSEMENTS**

Director Tinkham reviewed the financial statements. The library received the second payment of state aid but was still awaiting a penal fines disbursement. This was expected to be lower than budgeted. The Library of Michigan anticipated a possible reduction of 37% or more in state aid and penal fines disbursements in 2021. Due to the Covid-19 library closure and restricted services offered, the library revenues for charges for services, fines, and miscellaneous income were low. Expenses overall were as expected though the library did experience lower expenditures in janitorial services and utilities during closure.

Motion to accept the Treasurer's Report and Bills and Cash Disbursements as presented was made by Haege with support by Pugno. AIF/MC

**5. DIRECTOR'S REPORT**

Nothing was added to the director's written report. Haege noted that the electronic circulation data showed continued growth.

**6. UNFINISHED BUSINESS**

- NADL Circulation Policy Update. Attorney Anne Seurnyck was reviewing the draft for the August meeting, if possible.

**7. NEW BUSINESS**

- Consent for MDOT to reconstruct sidewalk. The Board designated Director to sign and return the letter.
- Proposed 2021-2023 Budget Draft. Discussion added no changes.
- Director's August 2020 Evaluation. The Personnel Committee will meet before the August Board meeting to compile the final evaluation based on all trustees' input. Secretary Pugno will contact trustees with a deadline for turning in their responses.

**8. PUBLIC COMMENTS**

**9. BOARD MEMBER COMMENTS**

Trustee Larsen asked the Board to consider changing the date of the meeting to the third Tuesday of the month because the present schedule interfered with attendance to school board meetings. Director Tinkham noted that the meeting date had changed to Mondays a few years earlier to accommodate trustees' work schedules. After discussion, President Chambers called for a motion to officially move the meeting dates to the third Tuesdays starting in August 2020. A motion was made by Larsen and supported by Blamer. AIF/MC

Treasurer Haege said that the Director and staff were doing a good job being flexible and keeping library service going despite Covid-19 restrictions.

Secretary Pugno concurred and thanked Director Tinkham and staff for doing a good job.

Director Tinkham thanked the trustees for acknowledging their efforts. She would let staff know the board's appreciation.

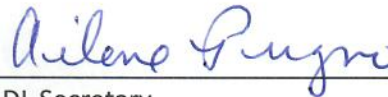
**10. ADJOURNMENT**

A motion to adjourn the meeting was made by Haege with support by Pugno. AIF/MC.

The meeting was adjourned at 6:11 p.m. by President David Chambers.



NADL President



NADL Secretary